

**KENTUCKY BOARD OF SOCIAL WORK  
BOARD MEETING MINUTES**

**Tuesday, May 11, 2021 | 11:30 a.m. ET**

The May meeting was recorded and the recording will be posted to the KBSW website along with the meeting minutes.

**Board Members Present:**

Jay Miller, Ph.D., CSW, Chairperson  
Anne Adcock, DSW, CSW, Vice Chairperson  
Jene Hedden, LCSW  
James Haggie, LSW  
Megan Hanser, CSW  
Whitney Cassity-Caywood, Ph.D., LCSW  
Lisa Johnson, Citizen Member, did not attend.

**Staff Present:**

Margaret Hazlette, Interim Executive Director  
Lisa Turner, Executive Coordinator  
Nicole Bearse, Board Attorney

**Call to order**

Jay Miller, board chairperson, called the meeting to order at 11:42 a.m. ET.

**Operations Report**

The summary of the April Operations report was delivered by Margaret Hazlette.

**Financial Report**

James Haggie, CSW, Jene Hedden, LCSW and Whitney Cassity-Caywood, LCSW  
James Haggie delivered the April/fiscal month 10 Financial Report.

**Regular Business**

**Board Minutes:** A motion was made by James Haggie, seconded by Megan Hanser to approve the minutes of the April 13, 2021 board meeting. The motion carried by unanimous voice.

**Per Diem Compensation:** A motion was made by James Haggie, seconded by Whitney Cassity-Caywood, to approve payment of today's per diem compensation and travel reimbursement for Jene Hedden and Anne Adcock. The motion carried by unanimous voice. A motion was made by Anne Adcock, seconded by Megan Hanser to approve payment of the finance committee's meeting per diem for May 7, 2021. The motion carried by unanimous voice

**Committees**

**Complaint Committee**

Jay Miller, CSW, Board Chairperson, Anne Adcock, CSW and Jene Hedden, LCSW

**Approved:** A recommendation was made by the committee to dismiss case no. 20-10. The motion carried by unanimous voice.

**Approved:** A recommendation was made by the committee to dismiss case no. 20-39. The motion carried by unanimous voice.

**Approved:** A recommendation was made by the committee in a case of a dual relationship to offer an Agreed Order with the terms that the license be suspended as if revoked for 5 years back-dated to the date when the client relationship ended, and in the event the Agreed Order is not accepted, then for the authority to be granted to Board Legal Counsel to file an Administrative Complaint in case no. 21-13. The motion carried by unanimous voice.

**Approved:** A recommendation was made by the committee to dismiss case no. 21-14. The motion carried by unanimous voice.

**Approved:** A recommendation was made by the committee to dismiss case no. 21-15. The motion carried by unanimous voice.

**Approved:** A recommendation was made for an Agreed Order with the terms that the respondent must cease the provision of clinical social work supervision on the date that the Agreed Order is entered and must complete an approved LCSW Supervision Training Course and provide the board with a copy of the course completion certificate. The respondent may resume supervision after the board has received a certificate of completion of an approved LCSW Supervision Training and the respondent has been notified by the board that the terms of the Agreed Order have been met for case no. 21-20. The motion carried by unanimous voice.

**Approved:** A recommendation was made by the committee to dismiss case no. 21-21. The motion carried by unanimous voice.

**Approved:** A recommendation was made by the committee to dismiss case no. 21-23. The motion carried by unanimous voice.

**Approved:** A recommendation was made for an Agreed Order with the terms that the licensee contract with the Impaired Practitioner Committee for case no. 21-25. The motion carried by unanimous voice.

#### **Application Committee**

James Haggie, LSW, and Megan Hanser, CSW

**Approved:** A recommendation was made by the committee to approve the application to sit for the Clinical exam for applicant M.L. The motion carried by unanimous voice.

**Approved:** A recommendation was made by the committee to approve the application to sit for the Masters exam for applicant J.B. The motion carried by unanimous voice.

**Approved:** A recommendation was made by the committee to approve the application for licensure for applicant K.L. The motion carried by unanimous voice.

#### **Supervision Committee**

James Haggie, LSW, and Megan Hanser, CSW

No report.

#### **Old Business**

Jay Miller, CSW, Board Chairperson

The 2018 ASWB exam is the most current exam to have been administered from 2018 to present and is considered the “current exam.” KBSW requires that applicants who previously held a license but do not hold a current license at the time of application must have passed the current ASWB exam (2018) if a significant amount of time has passed since their previously held license has lapsed.

### **New Business**

Jay Miller, CSW, Chairperson

The Supervision regulation amendment 201 KAR 23:070 will go into effect on July 6, 2021. The Board will hold two Information sessions by Zoom to discuss the changes in the regulation.

The new Complaints Procedure regulation 201 KAR 23:150 will go into effect on August 3, 2021.

Candidates interested in being an Intern with KBSW in Fall 2021 will have an opportunity to apply and interview with a Board selection committee.

The Board approved an increase of up to \$5,000 to the contract for legal services with Nicole S. Bearse, Goldberg Simpson, LLC for fiscal year 2021. An increase of \$8,000 was also approved on the contract for fiscal year 2022.

### **Announcements**

The June 8, 2021 Board Meeting will be held in person at the Board office at 125 Holmes Street, Suite 310, in Frankfort. Accommodations will be prepared should there be an overflow of guests in order to meet the requirements of social distancing.

### **Adjournment**

**Approved:** A motion was made by James Haggie, and seconded by Whitney Cassity-Caywood to adjourn the meeting at 12:55 p.m. The motion carried by unanimous voice, with no opposed and no noted abstentions.

Respectfully submitted,

/s/ Jay Miller, CSW, Board Chairperson